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58-1005

24 MAR 1958

Director of Personnel

THROUGH: Deputy Director (Support) *1st Lt W* MAR 27 1958

Director of Training

CIA Civilian Specialist Reserve

1. The Office of Training desires to establish a unit of the CIA Civilian Specialist Reserve. This unit will be comprised of three different types of specialists required as augmentation personnel by OTR in time of emergency or when the expansion of current programs is authorized. We would like to initiate this pilot unit of the Civilian Specialist Reserve with ten trainees.

2. The three types of specialists desired by this office are:

- (a) Psychologists
- (b) Order of Battle specialists (Instructors)
- (c) Linguistic and Area specialists (Instructors)

The group of psychologists must qualify as either clinical, training evaluation, or research psychologists. The grades for personnel in this specialty will range from GS-12 through GS-15. A tentative selection has been made by the Chief of the Assessment and Evaluation Staff of candidates for this program. At least one of this group is eligible for a GS-15 position. The A&E Staff is prepared to conduct a formal training program of two-weeks duration for this segment of the unit.

3. The Operations School, looking forward to mobilization training requirements, has indicated the need for at least two Order of Battle instructors. One of the potential candidates for this segment of the unit is at present As such, he would be eligible for a GS-13 instructor position in OTR. The Operations School is prepared to provide a supervised on-the-job training program for instructors in the Order of Battle field.

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SUBJECT: CIA Civilian Specialist Reserve

4. The Language and Area School will also require a number of additional instructors in the event of mobilization. There will be a high priority requirement for language and area instructors competent to deal with the geographic areas listed below:

- (a) Black Africa south of the Sahara
- (b) The Soviet Republics of Central Asia
- (c) Iran, Afghanistan, Northern India, Pakistan, and Central Asia
- (d) Southeast Asia

At present there is a general paucity within the Agency of specialists for these areas. Linguistic and area specialists are generally eligible for employment within the range of GS-12 through GS-14. The Language and Area School is prepared to provide a program of supervised on-the-job training for instructors of this type.

5. I wish to emphasize the fact that specialists in the fields of training and psychological services referred to above may be difficult to obtain during periods of national emergency. It is therefore urged that the Office of Training be given full consideration in the allocation of a suitable number of positions for the establishment of a pilot unit in the Agency Civilian Specialist Reserve.

SIGNED

MATTHEW BAIRD

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